

**From:** [Hilty, Michael](#)  
**To:** [Houser, Jana](#); [Godfrey, Ryan](#)  
**Cc:** [Nathanson, Amy](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Neff, Jennifer](#)  
**Subject:** Re: Geography 5900  
**Date:** Monday, December 9, 2024 12:55:10 PM  
**Attachments:** [image001.png](#)  
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Good afternoon Jana and Ryan,

I am pleased to report that Amy Nathanson, faculty Chair of the Social and Behavioral Sciences Subcommittee, has reviewed and approved the revisions to Geography 5900. Additionally, she had one recommendation that she asked to be passed on to the department:

- Within the updated course syllabus, it may be helpful for students to also include (or to move) the additional information about the format of the exams, quizzes, and exercises to page 6 of the syllabus where those items are explained.

Geography 5900 will continue through the approval process. My office will advance the proposal to the Graduate School.

Please let me know should you have any questions.

All my best,  
Michael



**THE OHIO STATE UNIVERSITY**

**Michael Hilty**

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Chair

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Pronouns: he/him/his, they/them/theirs / Honorific: Mx.

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**From:** Hilty, Michael

**Sent:** Monday, December 2, 2024 10:08 AM

**To:** Houser, Jana <houser.262@osu.edu>; Godfrey, Ryan <godfrey.117@osu.edu>

**Cc:** Nathanson, Amy <nathanson.7@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

**Subject:** Geography 5900

Good morning,

On Monday, November 18<sup>th</sup>, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a new distance learning request for Geography 5900.

I am pleased to report that the request was approved with four contingencies and two recommendations:

- **Contingency:** The Subcommittee asks that the course require students to engage more thoroughly with course content by providing more interactive elements. This can take many forms, of course, but an example could be to make the weather discussions (as discussed on page 3 of the syllabus) a required and more thoroughly explained assignment.
- **Contingency:** The Subcommittee would like to see further information about the class exercises, including further elaborating on their requirements and how students should expect to be assessed. In particular, they'd like special attention paid to elaborating on the exercises (as found on page 6 of the syllabus) and the amount of writing a student will be required to do to successfully complete the assignments.
- **Contingency:** The Subcommittee would like clarification on the format of the exams (e.g., multiple choice, short answer, essay; as discussed on page 6 of the syllabus).
- **Contingency:** The Subcommittee asks that the required Religious Accommodations statement be added to the course syllabus. The Religious Accommodations statement can be found on the [ASC Curriculum and Assessment Services website](#).
- **Recommendation:** The Subcommittee recommends updating the Student Life – Disability Services statement (found on page 9 of the syllabus), as it was updated for the 2024-2025 academic year. The most up-to-date statement can be found on the [ASC Curriculum and Assessment Services website](#).
- **Recommendation:** The Subcommittee recommends updating the mental health statement (found on page 9 of the syllabus), as it is out-of-date. The most up-to-date

statement can be found on the [ASC Curriculum and Assessment Services website](#).

I will return the course to the departmental queue via [curriculum.osu.edu](http://curriculum.osu.edu) in order to allow you to address the Subcommittee's feedback.

Please do not hesitate to reach out to Amy Nathanson, faculty Chair of the Social and Behavioral Sciences Subcommittee, or me, should you have any questions.

All my best,

Michael



**THE OHIO STATE UNIVERSITY**

**Michael Hilty**

Curriculum and Assessment Coordinator  
ASC Staff Advisory Council, Chair

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